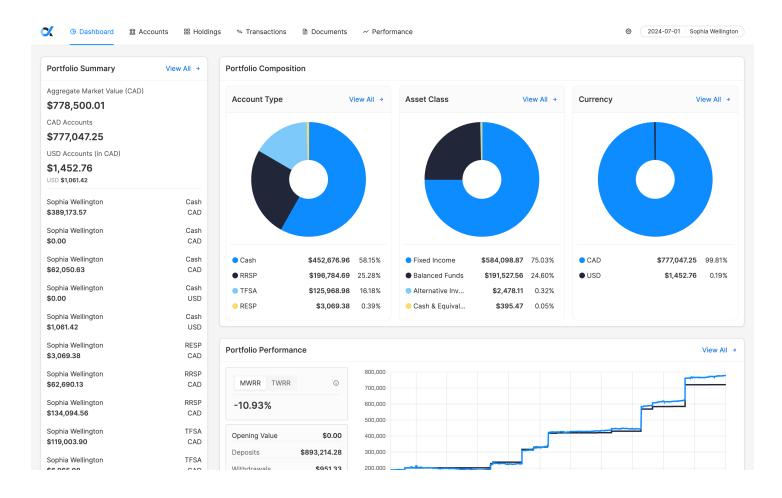
CPortfolioHiWay

Portal Tour





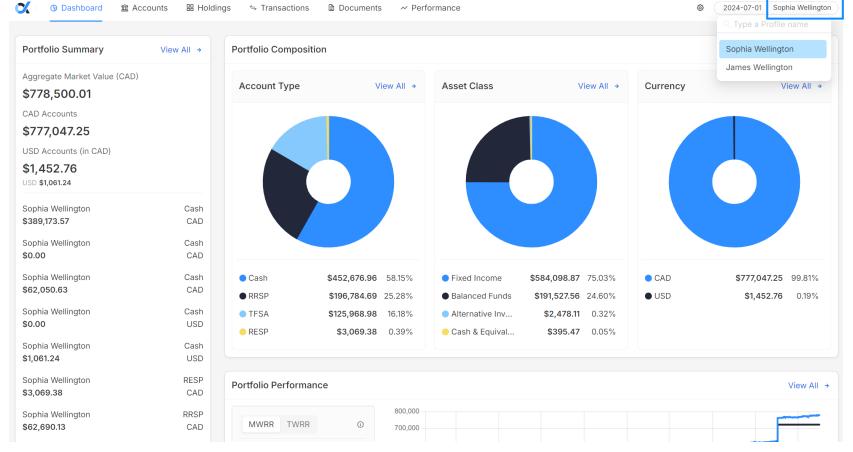
This is your Portfolio HiWay client portal dashboard, with an at-a-glance view of your investment portfolio.





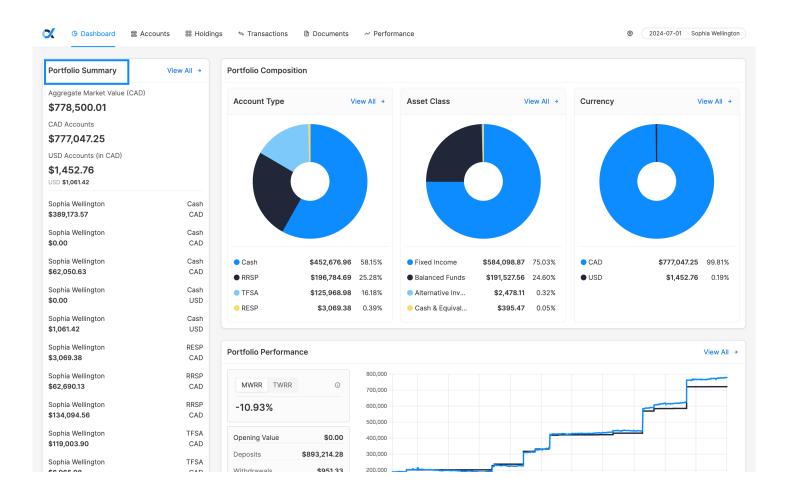
Click your name in the top right corner of your screen to select the other profiles that you have view-

access to.



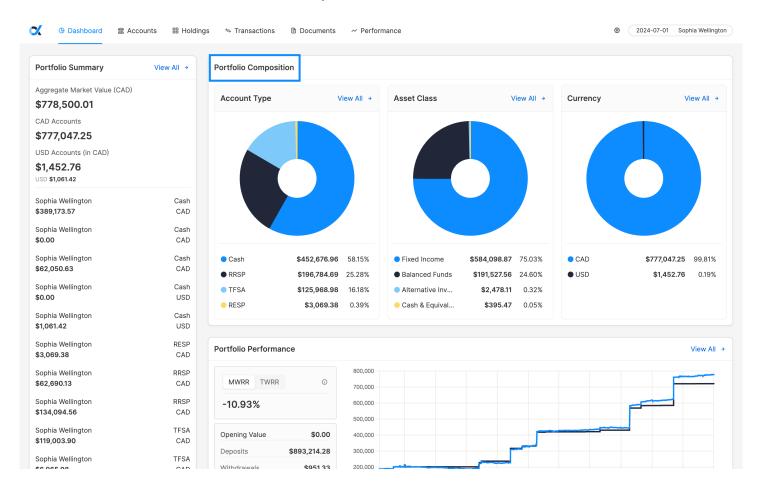


Portfolio Summary is a list of your investment accounts and their aggregate market values.





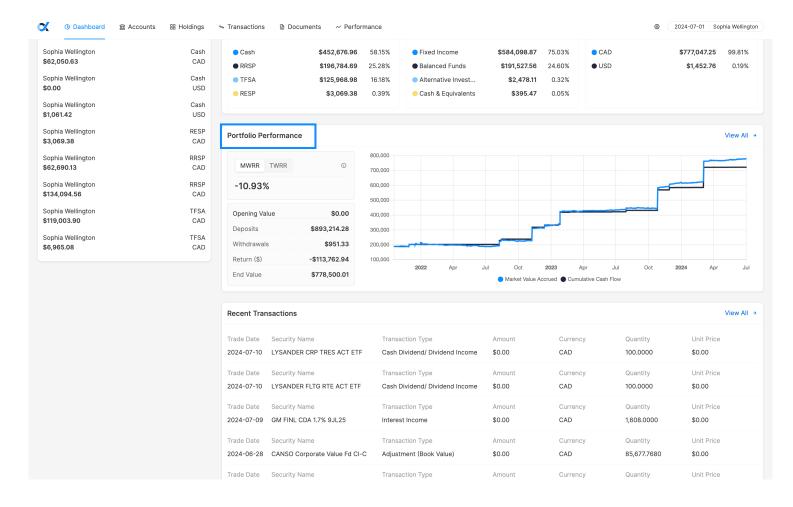
Portfolio Composition includes three charts with the breakdown of your investment portfolio by 1) Account Type 2) Asset Class and 3) Currency.





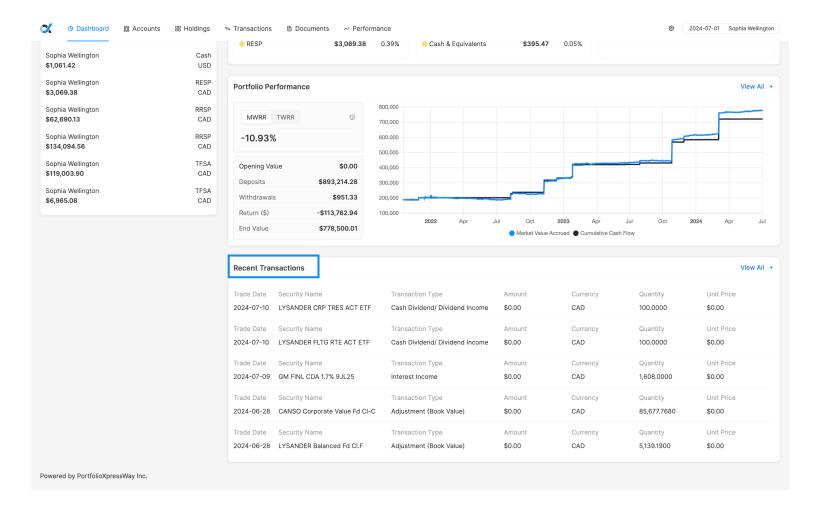
Portfolio Performance includes a graph of the historical performance of your total investment

portfolio.



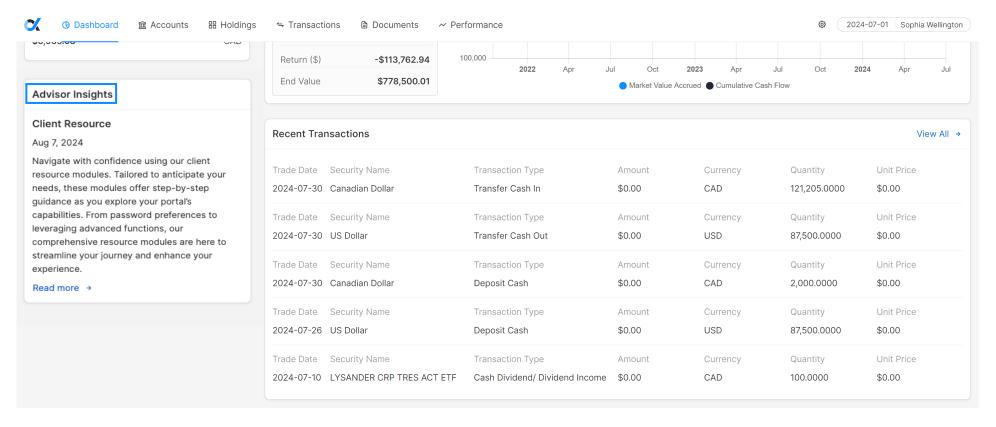


Recent Transactions has the details of your five most recent transactions.





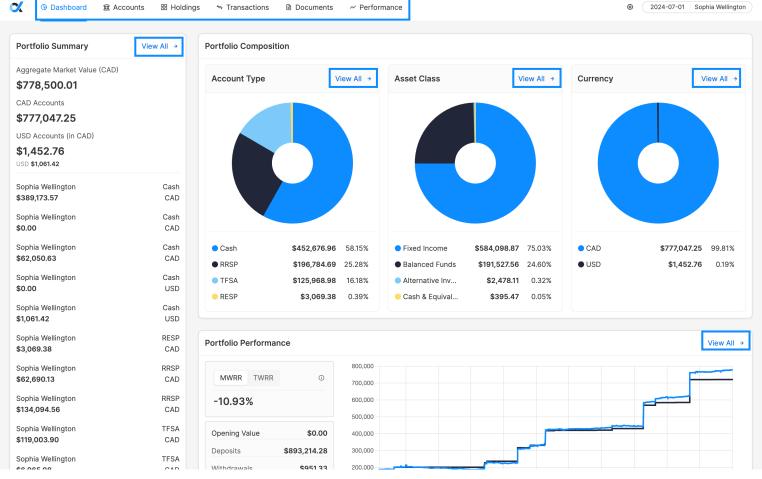
Advisor Insights houses the various client resource guides, designed to help you navigate the portal.





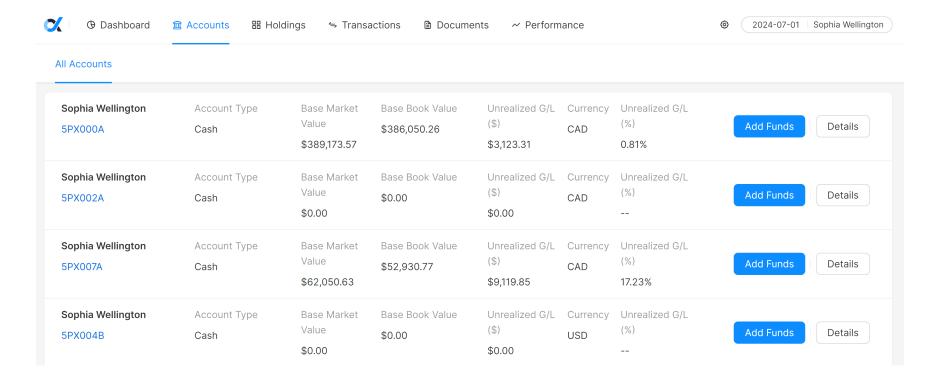
Click 'View All' or select one of the tabs to navigate to a detailed version of one of the top

dashboard section <





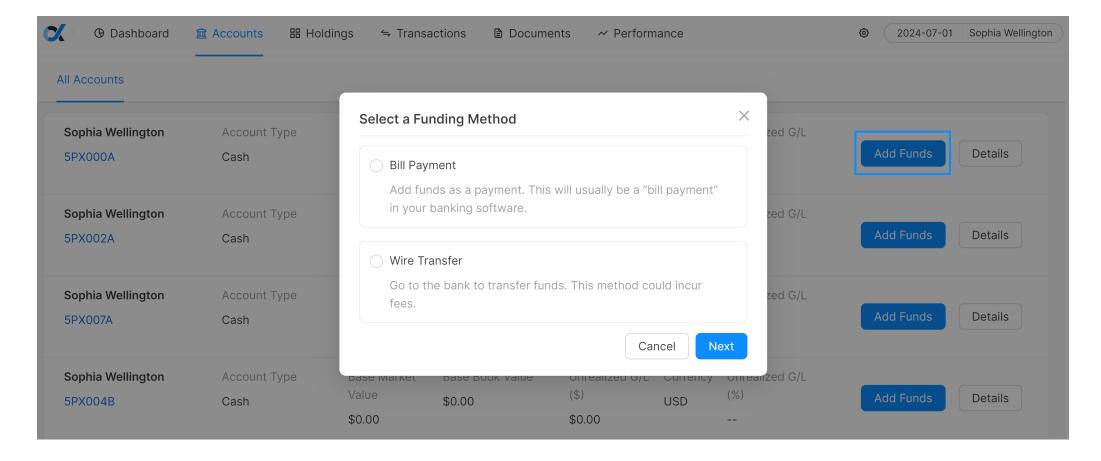
Accounts shows you a complete list of your investment accounts, including Book Value, Market Value, Unrealized Gains & Losses and Currency.



ACCOUNTS 10



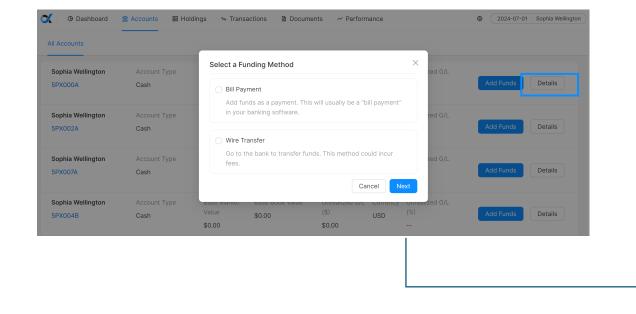
'Add Funds' creates printable instructions to 1) set-up bill payment through your electronic banking software and 2) submit a wire transfer.

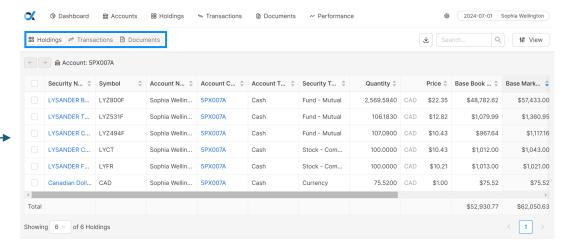


ACCOUNTS 11



'**Details**' takes you to holdings within a particular account. You can toggle between 'Holdings', 'Transactions' and 'Documents' related to that account.

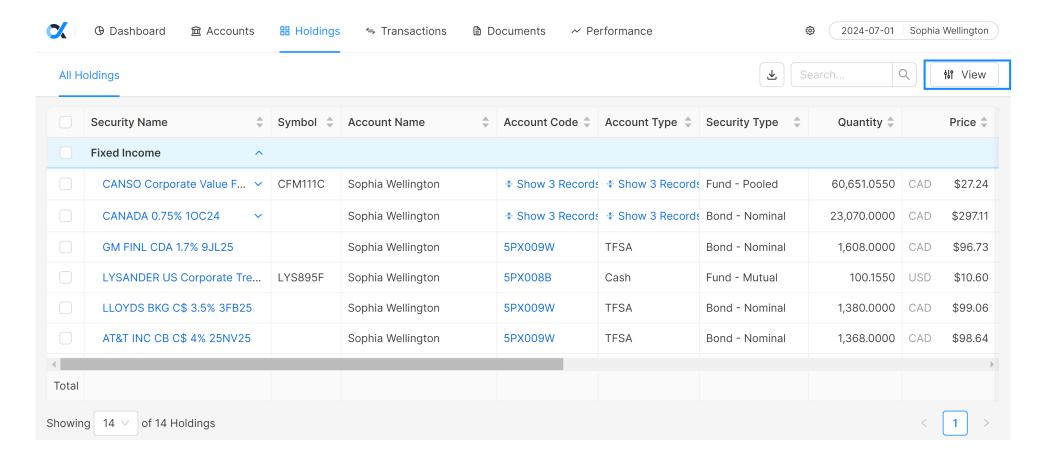




ACCOUNTS 12

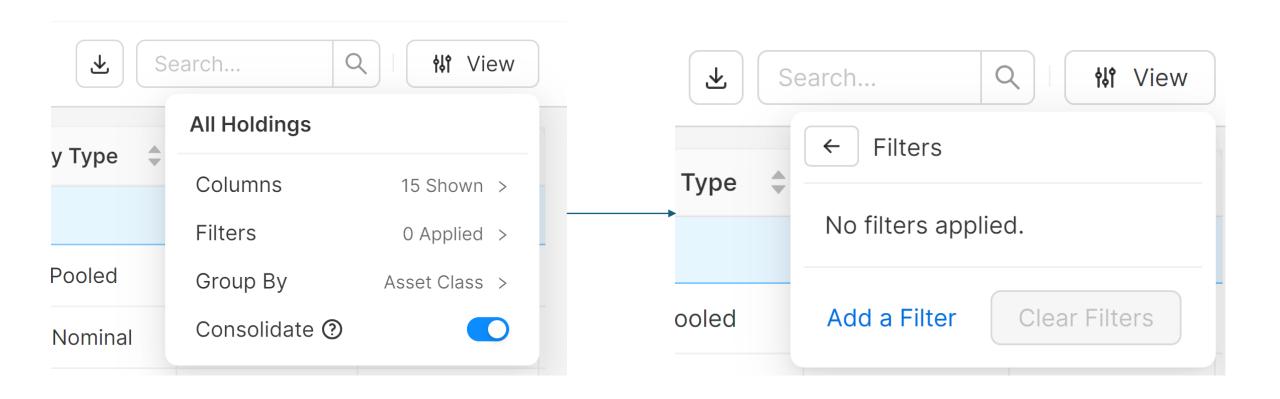


Holdings shows you a list of all your holdings within your total portfolio. Customize this view by clicking 'View' in the top right corner of your screen.



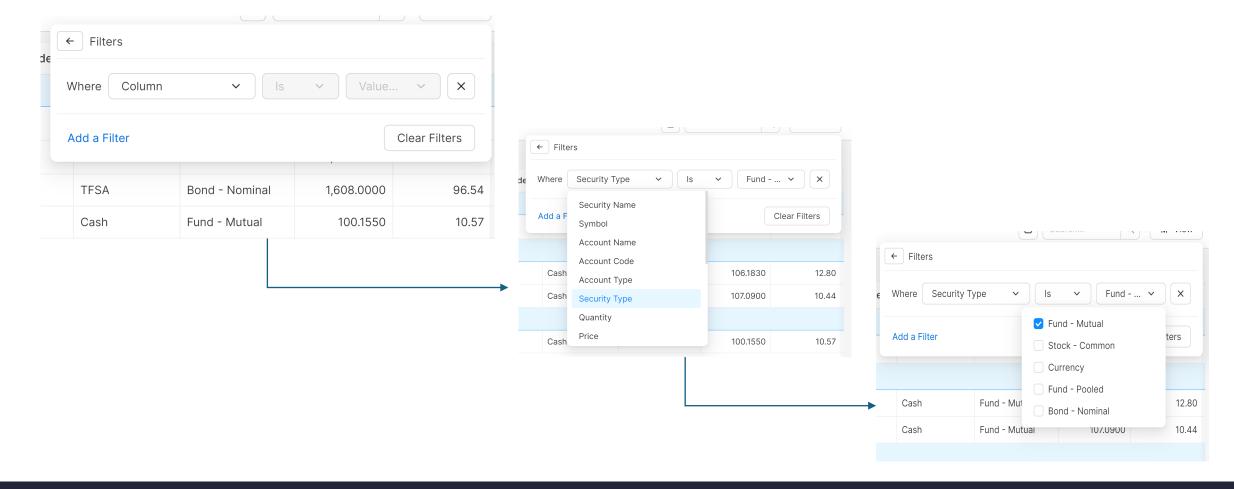


To see only your accounts that hold mutual funds, select 'View', 'Filters', 'Add a Filter'.



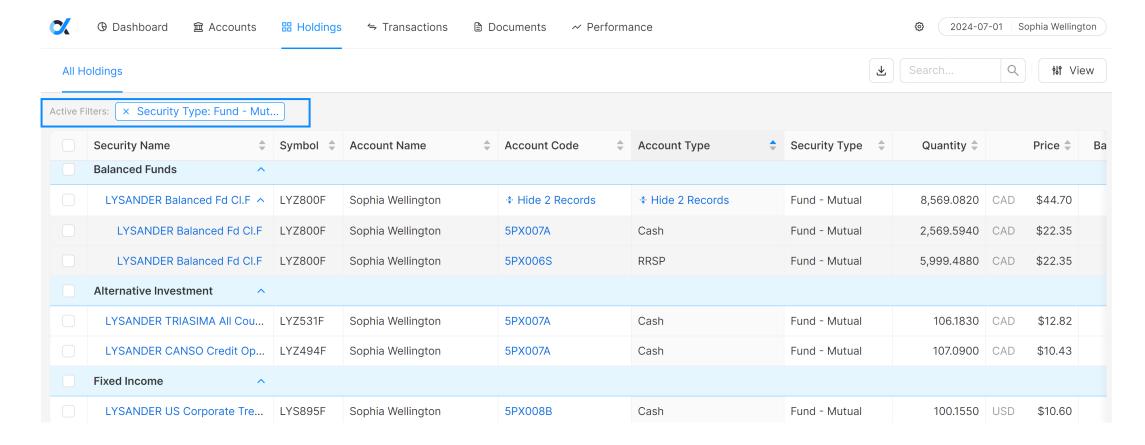


Continue by clicking 'Column' and select 'Security Type'. Leave the next section as 'Is' and from the last filter value drop down, select 'Fund - Mutual'.



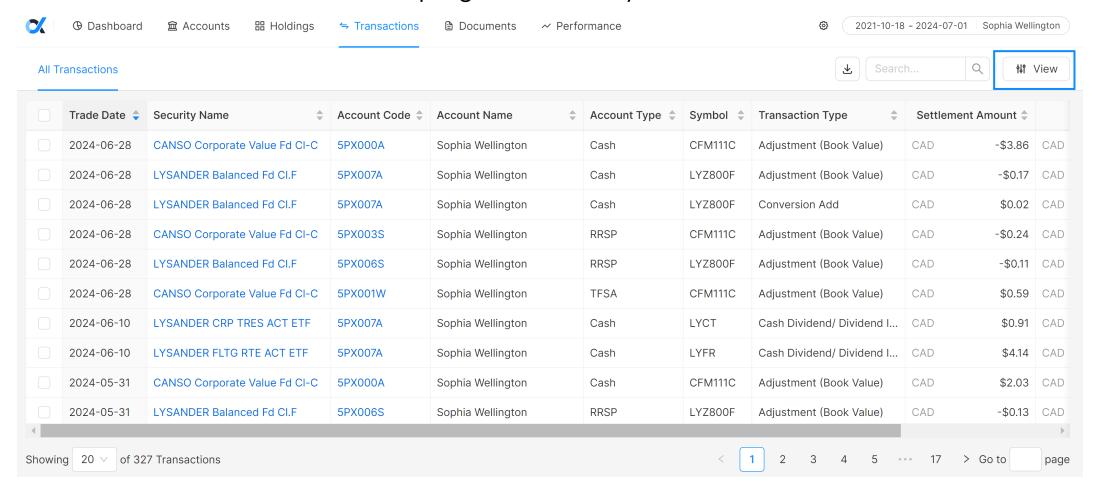


The filter will automatically apply, and you will be left with only your accounts with mutual fund holdings on display.



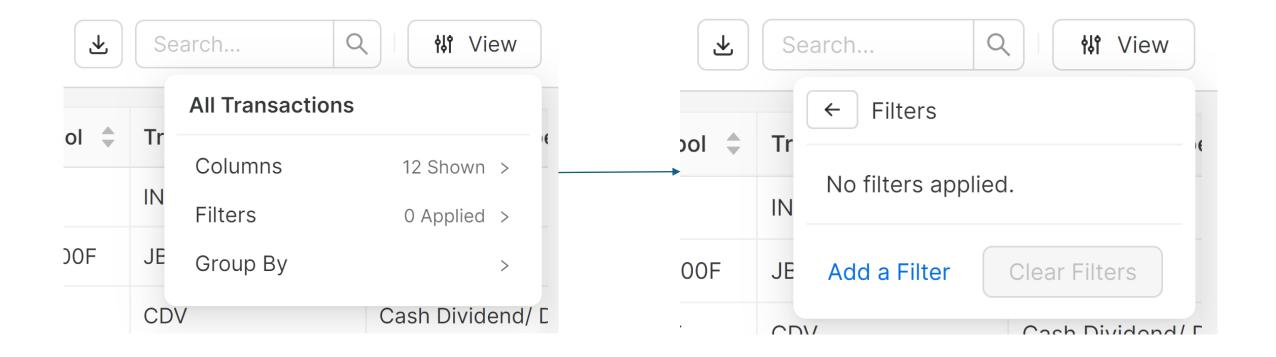


From **Transactions**, a list of all historical transactions from the accounts within your portfolio will appear. Customize this 'View' in the top right corner of your screen.



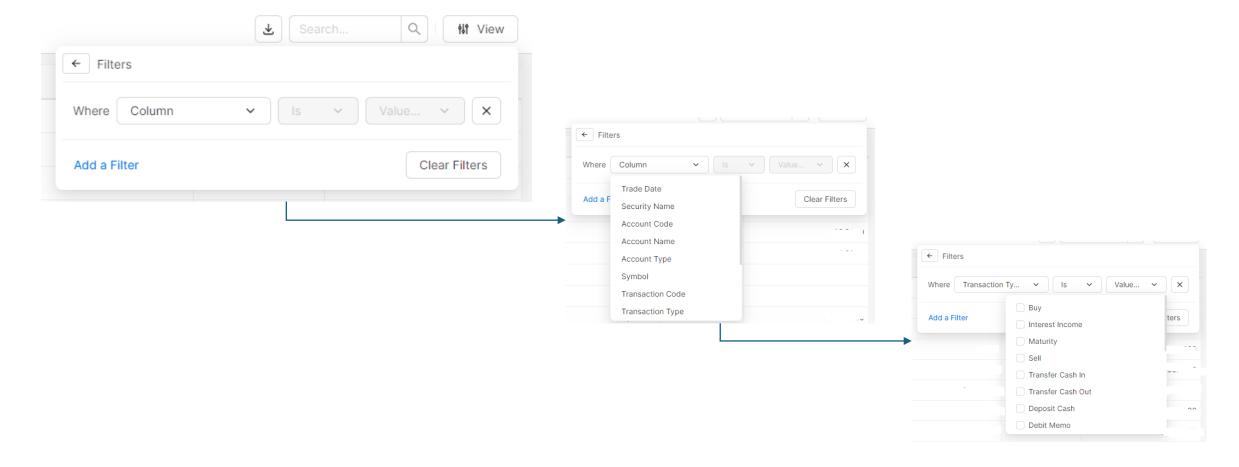


For instance, if you would like to only see your purchase transactions, select 'View', 'Filters', 'Add a Filter'.



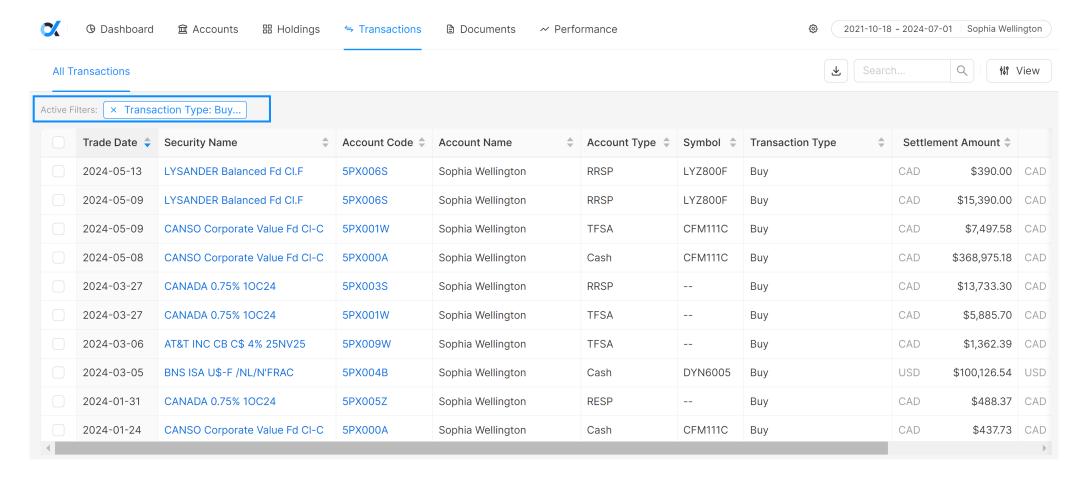


From there click 'Column' and select 'Transaction Type'. Leave the next section as 'Is' and from the last filter value drop down, select 'Buy'.



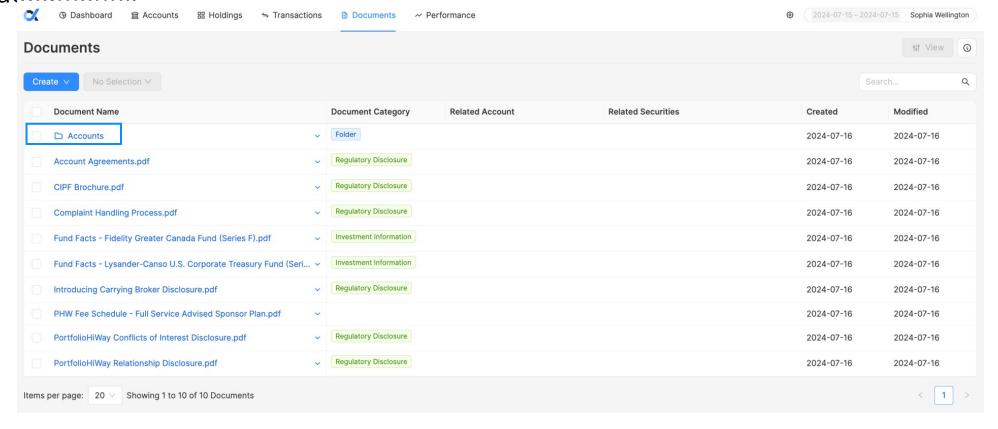


The filter will automatically apply, and you will be left with only the purchase transactions across all your accounts.





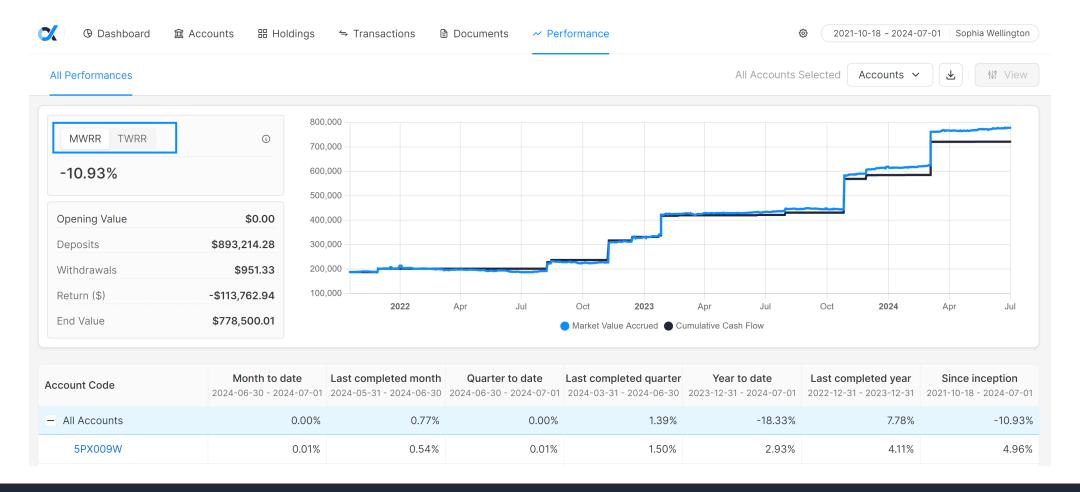
From **Documents** you can search, view and download all historical documentation related to your accounts. This includes trade confirmations, monthly statements, account opening forms and tax related documents.



DOCUMENTS 21



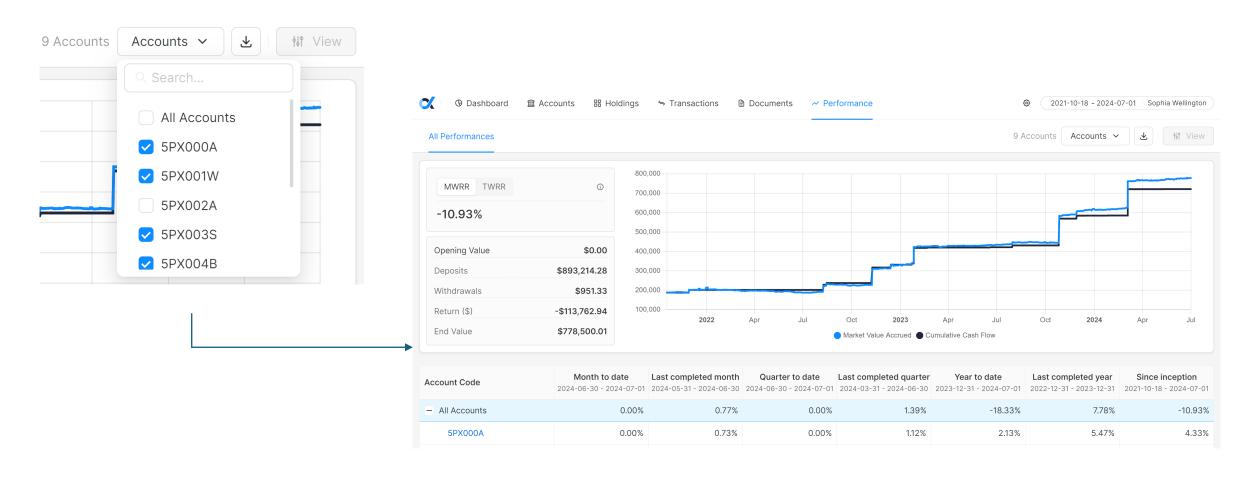
From **Performance** you will see both a time weighted and money weighted rate of return view of your portfolio's performance.



PERFORMANCE 22



Customize this view by clicking '**Accounts**' and filtering the accounts whose performance you'd like to analyze.

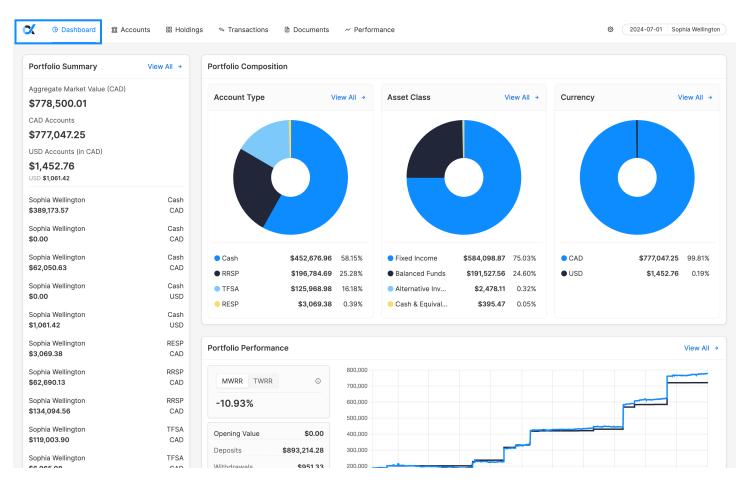


PERFORMANCE 23



To return to your client portal dashboard, click **Dashboard** or the Portfolio HiWay logo to the left

of it.



Contact Us

To ensure a timely response email: support@portfoliohiway.com

PRIVACY POLICY

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