

How to: Password Reset

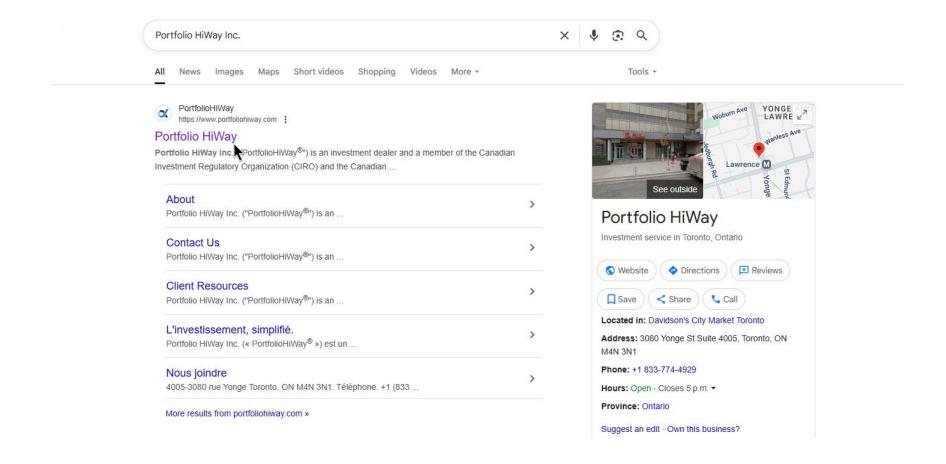
From Login Page



Password Reset Guide

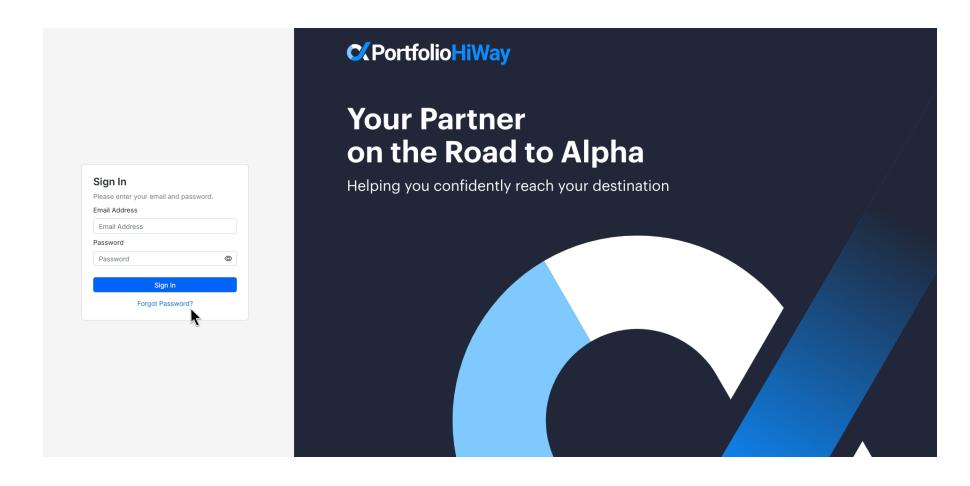


Start by heading to the Portfolio HiWay website.





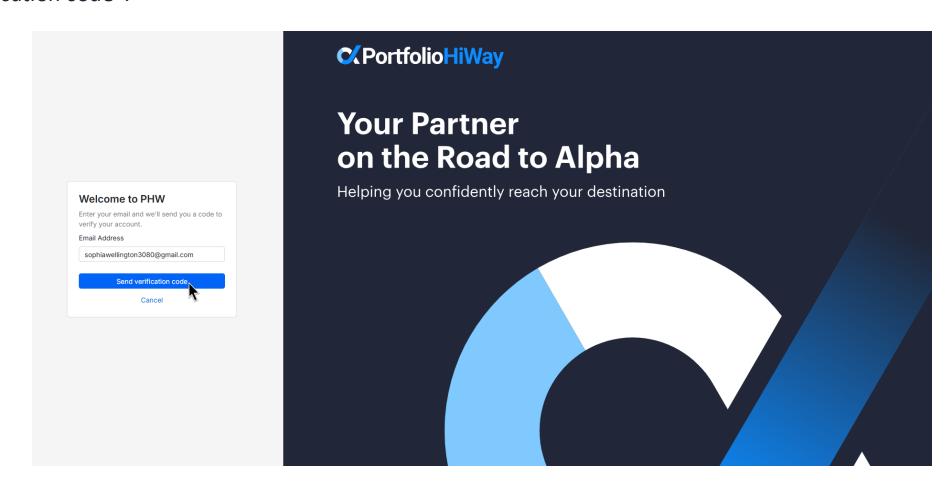
From the portal login screen, click "Forgot password".



Password Reset Guide



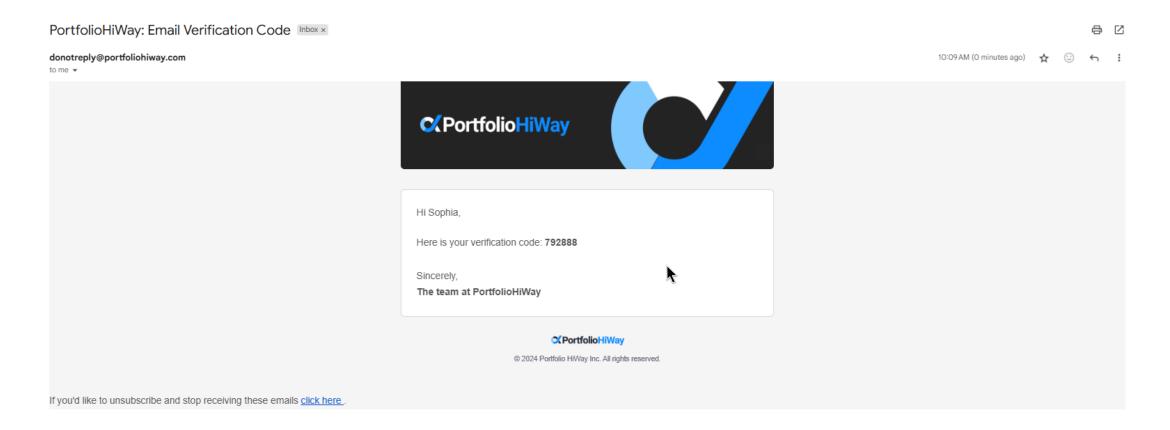
Enter your email address. Please make sure it is your email associated with your Portfolio HiWay Account. Then click "Send verification code".



Password Reset Guide

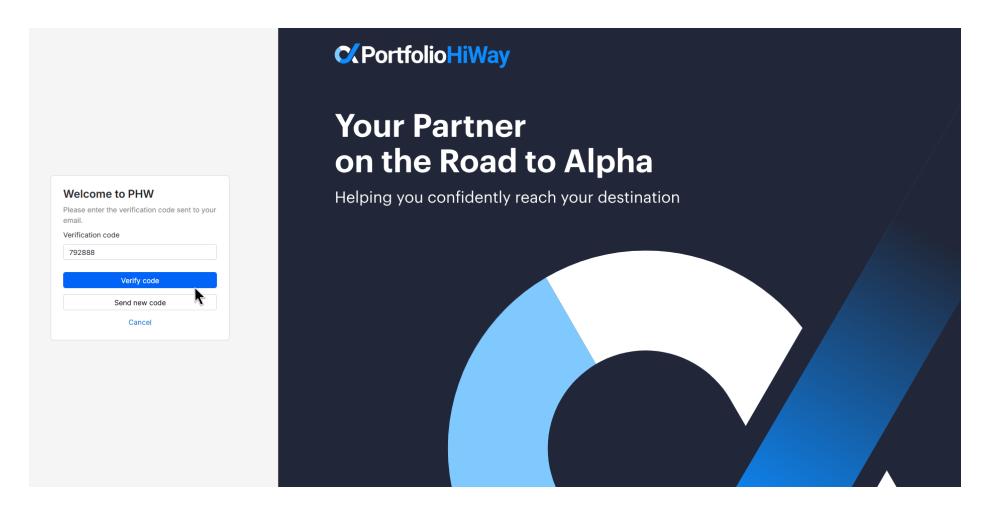


A 6-digit verification code has now been sent to your email, titled "PortfolioHiWay: Email Verification Code". Please open the email and retrieve it.



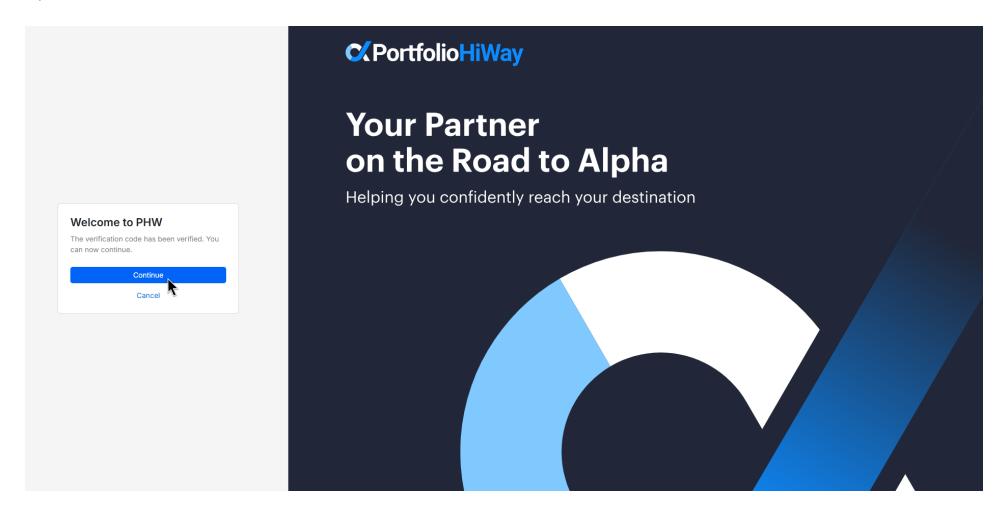


Enter the 6-digit verification code and click "Verify code".



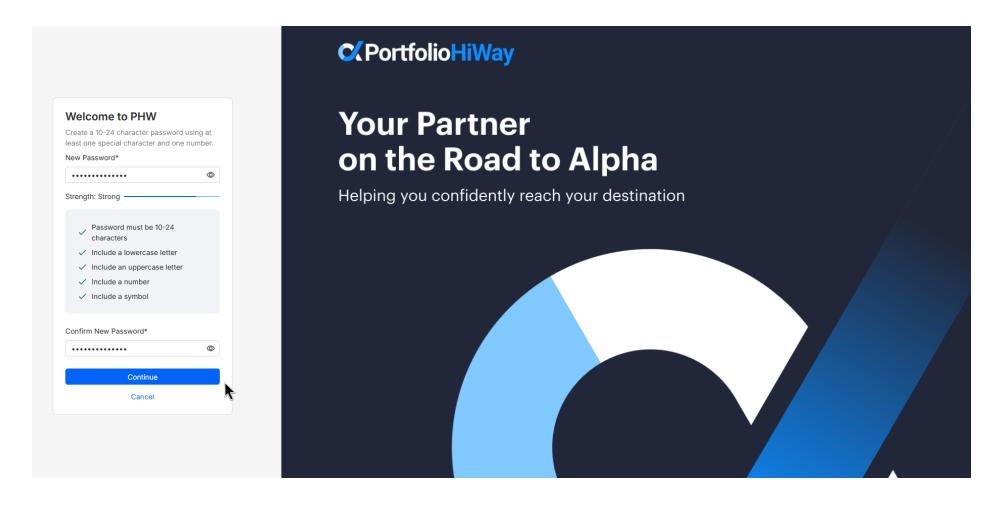


Once verified, click "Continue".



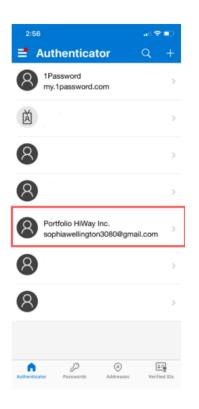


Create a new password that satisfies the outlined criteria, then press "Continue".





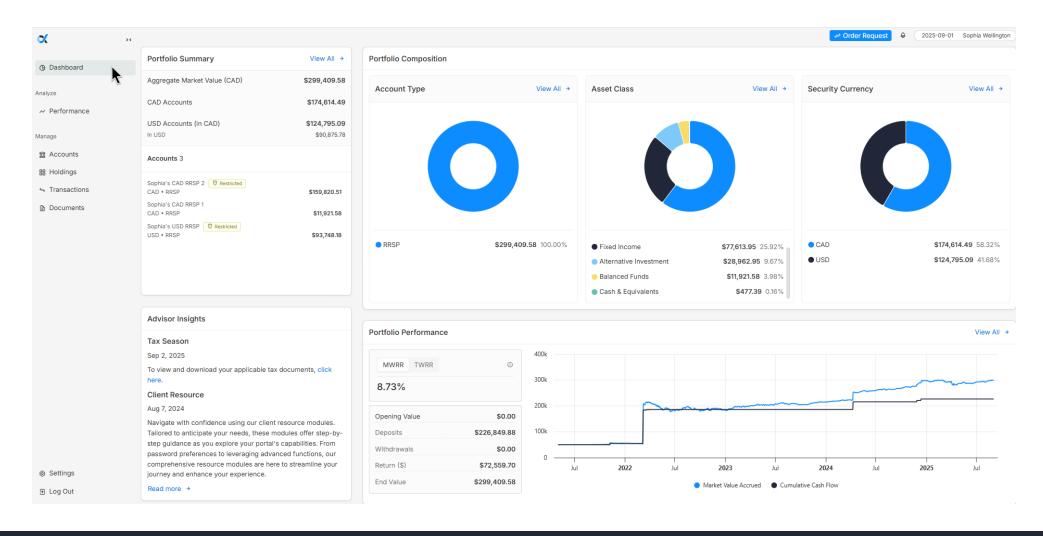
Your password has now been reset! To continue into the portal, enter your 6-digit verification code. This can be found by opening your authenticator app and selecting the associated authenticator profile. Then click "Verify".







Once you have verified the 6-digit code, you will be brought to your portal dashboard.



Contact

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